

# CAREER ORIENTED PROGRAMMES ON FINANCIAL MARKET & STOCK MARKET



Bombay Stock Exchange Limited



From:  
Training Division  
**Kaizene HR Solutions**



## HALF DAY TRAINING ON 'PRACTICAL ASPECTS OF FINANCIAL MARKET'

### Introduction / Objectives

Finance is considered to be lifeblood of any business. Therefore, understanding financial market is of utmost importance. This workshop is most relevant for those who desire to learn fundamentals of capital market and make their career directly or indirectly in financial market. Understanding basic concepts of financial market can benefit even those specializing in HR / Marketing. It also provides insight regarding various career options available in capital market along with required competencies. The module will help to prepare for appearing in relevant certification exams conducted by Stock Exchanges.



### Contents

- Understanding of Financial Market.
- Avenues of Investments.
- Primary market: IPO, FPO, Book Building, Allotment etc.
- Secondary market: Regulatory Authorities, Stock Exchanges, Depositories, Brokers.
- Basics of derivatives: Futures & Options, Commodity & Financial Derivatives.
- Specific jargons used in the capital market.
- Various products, intermediaries and working of capital market.
- Financial statement analysis with the help of ratios.
- Various career options available.



### Methodology

Interactive session through presentation, sharing of live & practical experiences followed by questions & answers.

### Who Should Attend?

Module is specially designed for Commerce Students as well as Management Students with HR, Marketing & Finance specialization, Investors, aspiring Managers and anyone who is knowledge curious about Financial Market.



## **COURSE ON 'STOCK MARKET – DEALERS'**

### **Introduction / Objectives**

A module for those who are keen on making their career as 'Dealer' in Stock Market. NCFM Certification is mandatory to operate the 'Dealer' terminal. This career-oriented module helps you in gaining knowledge to clear NCFM exams. As a 'Dealer' bright career can be made with reputed Broking Houses. You can also start your own sub-broking business.

### **Contents**

- Conceptual Introduction of Hardware & Networking.
- IPO through Book Building.
- Trading, Clearing & Settlement.
- Risk Management.
- Demonstration.

### **Methodology**

Interactive sessions through presentation, sharing of live & practical market experiences, live demonstration at broking firm.

### **Who Should Attend?**

Course is specially designed to prepare participant to take up career as Dealer. Commerce as well as Management Students and anyone who is knowledge curious about Stock Market can attend.

### **Course Duration**

One full day comprising two sessions of 4 hours each OR Two Half day sessions of 4 hours each.

Additionally, live demonstration sessions in batches at broking firm.

## **SHORT COURSE ON 'STOCK MARKET OPERATIONS'**

### **Introduction / Objectives**

As our country is on a growth path, so is the demand for professionals. This course is most relevant for those who desire to learn about stock market operations and make their career directly or indirectly in stock market. The course will help to prepare for appearing in relevant certification exams conducted by Stock Exchanges.

### **Contents**

- SEBI, Stock Exchanges, Depositories, Brokers.
- Primary Market: IPO, FPO, Book Building, Allotment etc.
- Secondary Market: Membership, Trading, Clearing & Settlement, Risk Management
- Derivatives: Futures & Options.
- Financial statement analysis with the help of ratios.
- Introduction to Technical Analysis
- Trading Strategies
- Psychology in Trading & Risk Management
- Investor Grievances Redressal System
- Various career options.
- Practical Training

### **Methodology**

Interactive sessions through presentation, sharing of live & practical experiences, hands on training.

### **Who Should Attend?**

Course is specially designed for Commerce Students as well as Management Students with Finance specialization, Investors, aspiring Managers and anyone who is knowledge curious about Stock Market.

### **Course Duration**

The Course duration is 40 hours (delivered over 10 sessions of 4 hours each) comprising of 30 hours on theory & concept building and 10 hours of practical training.

### **Certificate**

After successful completion of all the above courses, the participant will be awarded a Participation Certificate.

## **Kaizene HR Solutions**

The Training Division consists of highly qualified, experienced and senior management personnel from reputed companies. They are equipped with rich experience in providing customized solutions & training in varied areas. The vision of Kaizene HR Solutions is to identify growth potential and create mindset of "Transforming Human Resources into Human Assets".

Kaizene HR Solutions provides best of the services in the areas of Talent Management - Retention and Succession planning, Psychometric testing, Performance appraisal, Performance Counseling, HR audit, Organizational Climate Survey etc.

### **Training Modules for Under-graduate & Post-graduate Students**

- Group Discussion and Interview Skills
- Case Study: Art of Solving Problems
- Goal Setting and Growth Orientation
- Time Management and Coping with Stress
- Art of Communication and Presentation
- Corporate Etiquette and Grooming
- Smart Study Skills
- Customer Service Management



### **Short Courses (4 days to 2 months)**

- Nayee Disha - A Course on Techniques of Sure Success
- Basic and Advance level of English
- Language Learning - French, Chinese, German

### **Other Modules**

- Work Life Balance
- Power of Positive Thinking and Attitude
- Coaching and Mentoring
- Train the Trainer
- Team building
- Managerial Effectiveness
- Conflict Management
- ◆ Change Management

#### **CONTACT:**

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